



## Finish Line Banner, Extension Cord, and Pop-Up Tent Team Job Description

### Timing & Location Details

- **Shift Time: 5:30am-7:30am**
- **Finish Line Location: Fort Phoenix State Reservation**
  - Green St, Fairhaven, MA 02719

**(5) volunteers to manage pop-up tent setup, extension cords, and banner display. 2 pop-up tent assemblers, 1 extension cord layer, and 2 banner displayers.**

**Task Overview:** The Finish Line has multiple tents, banners, and extension cords that need to be set up following the included schematics. This team should be physically fit and capable of moving and independently setting up equipment according to a schematic.

**Directions:** The team will assemble at the Finish Line food tent **by 5:30am** for the volunteer muster. Everyone will assist in unloading the equipment trailer. Pop-up tents will be carried to their approximate location—all are labeled and color-coded according to where they should go. Once equipment is unloaded, 2 volunteers will walk around and set up the pop-up tents with assistance from additional volunteers who are responsible for setting up their own tent area. 1 volunteer will follow the extension cord schematic and lay out the cords from the DCR building to the designated locations—this may take less time than the other tasks—once completed, check in with pop-up tent and banner teammates to see who needs assistance. 2 volunteers will follow the banner schematic and ensure that all signage is displayed neatly in the correct location. Everything should be completely set up by 7:15am.

Any problems or questions? See your Finish Line Captain.

***Thank you for volunteering at the Buzzards Bay Swim!***