



## Green Team Job Description

### Timing & Location Details

- **Shift time: 5:30am-11:00am**
- **Finish Line Location: Fort Phoenix State Reservation**
  - Green St, Fairhaven, MA 02719

### Job Description:

- Work as a team to sort and organize waste from event attendees
- Correctly sort Compost, Recycling, and Trash into designated bins
- Work quickly to ensure pile-ups do not occur

### Essential Duties and Responsibilities:

- Arrive at 5:30am to assist with set-up. Place bins in correct locations according to the tent schematic provided. Ask Captain for assistance with anything unclear.
- Put up signage on the front two posts of the tent (Tent Identifier, Compost, Recycling, Trash, Mission Statement: in that order)
  - Make sure posts are driven into the ground so that they are stable, but the signage should still be at eye level.
- Be sure totes are ready to go, place under table until folks start arriving to dispose of waste.
- 6:00am Set-up should be complete, if time allows assist other tents with set-up.
- During the arrival times of the swimmers and guests, folks will be guided by volunteers #4 and #5 to place their waste in the bins on the table.
- Volunteers #1, #2, and #3 will take totes as they are filled and place items into the correct locations. Team Captain will oversee this.
- As bins are filled, bags are removed and placed behind the tent and replaced by Team Captain.
- Volunteers can rotate positions and #4, #5 are encouraged to help out in the tent as it gets busy.

Any problems or questions? See your Finish Line Captain.

***Thank you for volunteering at the Buzzards Bay Swim!***